

UNITED STATES DISTRICT COURT
DISTRICT OF NEVADA

RICHARD DOW,
Plaintiff,

v.

IRA BRANNON, et al.,
Defendants.

Case No.: 3:23-cv-00621-ART-CSD

ORDER
(ECF No. 1)

On December 6, 2023, pro se plaintiff Richard Dow, an inmate in the custody of the Nevada Department of Corrections, submitted a complaint under 42 U.S.C. § 1983 and applied to proceed *in forma pauperis*. (ECF Nos. 1-1, 1). Plaintiff's application to proceed *in forma pauperis* is incomplete because **Plaintiff used a state court form, rather than this Court's approved form**. The Court will deny Plaintiff's application without prejudice and give Plaintiff the opportunity to correct this deficiency **by February 9, 2024**.

I. DISCUSSION

The United States District Court for the District of Nevada must collect filing fees from parties initiating civil actions. 28 U.S.C. § 1914(a). The fee for filing a civil-rights action is \$405, which includes the \$350 filing fee and the \$55 administrative fee. See 28 U.S.C. § 1914(b). "Any person who is unable to prepay the fees in a civil case may apply to the court for leave to proceed *in forma pauperis*." Nev. Loc. R. Prac. LSR 1-1. For an inmate to apply for *in forma pauperis* status, the inmate must submit **all three** of the following documents to the Court: (1) a completed **Application to Proceed in Forma Pauperis for Inmate**, which is pages 1–3 of the Court's approved form, that is properly signed by the inmate twice on page 3; (2) a completed **Financial Certificate**, which is page 4 of the Court's approved form, that is properly signed by both the inmate and a prison or jail official; and (3) a copy of the **inmate's prison or jail trust fund account statement for the previous six-month period**. See 28 U.S.C. § 1915(a)(1)–(2); Nev.

1 Loc. R. Prac. LSR 1-2. *In forma pauperis* status does not relieve an inmate of his or her
2 obligation to pay the filing fee, it just means that the inmate can pay the fee in installments.
3 See 28 U.S.C. § 1915(b).

4 As explained above, Plaintiff's application to proceed *in forma pauperis* is
5 incomplete. The Court will therefore deny Plaintiff's application to proceed *in forma*
6 *pauperis* without prejudice and grant Plaintiff an extension of time to either pay the filing
7 fee or file a new fully complete application to proceed *in forma pauperis* with all three
8 required documents.

9 **II. CONCLUSION**

10 It is therefore ordered that the application to proceed *in forma pauperis* (ECF No. 1)
11 is denied without prejudice.

12 It is further ordered that Plaintiff has **until February 9, 2024**, to either pay the full
13 \$405 filing fee or file a new fully complete application to proceed *in forma pauperis* with
14 all three required documents: (1) a completed application with the inmate's two signatures
15 on page 3, (2) a completed financial certificate that is signed both by the inmate and the
16 prison or jail official, and (3) a copy of the inmate's trust fund account statement for the
17 previous six-month period.

18 Plaintiff is cautioned that this action will be subject to dismissal without prejudice if
19 Plaintiff fails to timely comply with this order. A dismissal without prejudice allows Plaintiff
20 to refile the case with the Court, under a new case number, when Plaintiff can file a
21 complete application to proceed *in forma pauperis* or pay the required filing fee.

22 The Clerk of the Court is directed to send Plaintiff Richard Dow the approved form
23 application to proceed *in forma pauperis* for an inmate and instructions for the same and
24 retain the complaint (ECF No. 1-1) but not file it at this time.

25 DATED THIS 11th day of December 2023.

26 
27 UNITED STATES MAGISTRATE JUDGE
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